

KINGSBURY EPISCOPI PARISH COUNCIL

**Councillors are summoned to the Ordinary Meeting of the Parish Council
To be held on WEDNESDAY 5TH MARCH 2025, 7.30PM at Kingsbury Episcopi Primary School**

PUBLIC FORUM

Members of the public may make representations, ask questions or give evidence in respect of matters on this agenda or any other item which may be included in a future agenda. A speaker in the public forum may only represent their own point of view and shall not speak for more than 3 minutes. No decision can be taken on issues raised unless the matter is already an item on the agenda.

REPORT FROM SOMSET COUNCIL COUNCILLOR(S)

Verbal report from Somerset Council Councillors.

Where a written report is provided, this will be made available on the Parish Council website.

1. Attendance and apologies

2. Declarations of interest

3. Parish council vacancy

4. Approve and sign minutes of the previous meeting

5. Planning applications

- a. 25/00083/FUL: 10 Stembridge Martock TA12 6BN - Convert existing outbuilding into annexe and change of use from business to residential
- b. 25/00081/LBC: Jessamine House Silver Street East Lambrook TA13 5HW - LBC Application to erect 2x pipe handrails on front elevation of listed building for disable adaptation
- c. 25/00430/TCA: Foxgloves Silver Street Kingsbury Episcopi TA12 6AX - Notification of intent to carry out tree surgery work to No. 1 tree within a conservation area.

6. Financial matters

- a. Financial report to 28/2/2025
- b. Payments for authorisation

K Larsson	Clerk Salary incl. PAYE (February)*	
K Larsson	Administrative expenses	£5.24

**Salary information protected under GDPR.*

- c. To consider moving banking arrangements to Unity Trust Bank
- d. To agree authorised signatories for all bank accounts
- e. To consider investment/savings options for earmarked reserves

7. To consider appointment of internal auditor

8. To receive an update on unsatisfactory top dressing and resulting blocked drains and consider any additional actions

9. To consider application for an SRA grant to improve surface drainage at East Lambrook

10. Councillor and general updates

- a. Highways
- b. Flooding
- c. Footpaths and Bridleway
- d. Wildlife Group
- e. Sensory Garden
- f. Cemetery & Churchyard
- g. Lock-up
- h. SID
- i. Local Community Networks
- j. Other matters raised with permission from the Chair

11. Items for the next meeting

12. Date and time of next meeting

Wednesday 2nd April, 7.30pm. To be held at Kingsbury Episcopi Primary School

***Exempt Business:** The Parish Council resolves that in view of the confidential nature of the business about to be transacted (legal, personal or commercial), the press and public be excluded in accordance with the Public Bodies (Admission to Meetings) Act 1960, and they are instructed to withdraw.*

13. To consider any quotes for cemetery and churchyard grounds maintenance for 2025/26.

Kim Larsson, Clerk
27th February 2025