

Kingsbury Episcopi Parish Council

Minutes of the meeting of the Parish Council held on Wednesday 3rd July 2024, 7.30pm at Kingsbury Episcopi Primary School.

199. Attendance and Apologies

Present: Cllrs Hall, Frost, Paul, Loxston, Carpenter, Herridge, Spree, Baldock and Stanton; Mrs Larsson (Clerk)

Apologies for absence: Somerset Council Cllr Stanton

200. Declarations of Interest – None.

201. Parish council vacancies

There are currently two vacancies which the council may co-opt new members for. Anyone interested in applying or who would like to know more should contact the Clerk or one of the Councillors for more information.

202. Approve and sign minutes of the previous meeting

RESOLVED that the minutes of the Parish Council meeting held on the 12th June 2024 were an accurate record of the meeting, and duly signed by the Chair.

203. Somerset Councillor Report

There was not a Somerset Council Councillor present to offer a report.

204. Public Question Time

A resident had contacted one of the councillors to query the restriction on dogs in the cemetery and churchyard, feeling it was not appropriate. Having previously discussed the matter in the May meeting, councillors agreed that the decision made to re-enforce an existing restriction was reached diplomatically. If the council wished to re-visit the decision the request for an agenda item should be made in accordance with the adopted standing orders.

205. Planning Applications

- a. 24/01117/HOU: Rannerdale Folly Road Kingsbury Episcopi TA12 6BH- Erection of a two storey rear extension and Render/Cladding to Dwelling
RESOLVED to submit a “no objections” response on the application.
- b. 23/02365/FUL: Land To The Rear Of Deancroft And Tremara Church Street Kingsbury Episcopi TA12 6AU - Demolition of 2No. outbuildings & erection of 2No. dwellings
The council did not feel that sufficient information was available to agree a response to the application. It was RESOLVED to request a site visit and extension to the deadline for comments, with authority delegated to Cllrs Hall, Stanton, Spree and Carpenter to carry out the site visit and agree the response for submission to Somerset Council planning.

Responses will be sent to Somerset Council Planning and will be available to view on the planning portal against the respective applications in due course. [Link to Planning Portal](#)

206. Financial Matters

- a. Financial report to 3/6/2024: RESOLVED to approve the financial statement.
- b. Payments: RESOLVED to authorise the following payments

K Larsson	Clerk Salary incl. PAYE (June & July)*	
K Larsson	Admin expenses (June)	£14.85
S Wright	Grass Cutting (June & July)	£1400
St Martins Church	Car park donation	£200
SLCC	Clerk annual membership	£50.38
ICCM	Cemetery Training Course	£222
Wildlife Group	Hedgehog packs	£186.10

**Salary information protected under GDPR.*

Due to the council not meeting in August, payments for the Clerk’s salary and grass cutting as per contracts were approved in advance to ensure payments were made on time.

207. Shop Signage

The Community Shop have made a request to have directional signage put in place to direct people to the shop. Locations have been suggested and submitted to Traffic Management at Somerset Council for review. The Community Shop have indicated that they are prepared to source and cover the costs for signage, depending on the requirements stipulated by Highways/Traffic Management. The council were supportive of the introduction of signage and await further information on how the matter can be progressed.

208. Cemetery and Churchyard Maintenance:

As agreed at the June meeting Cllr Hall and the Clerk met with the grounds maintenance contractor to discuss ongoing requirements and any additional works required. It was identified that due to unprecedented growth, additional strimming was required and the council RESOLVED for this to be undertaken. It was also identified that the hedge along the cemetery boundary was very overgrown and in need of attention, which the appointed contractor will provide a cost for undertaking.

In addition, there is a hedge on the property adjacent to the churchyard which is beginning to encroach on the path and has potential to affect the structure of the wall along the boundary. Cllr Loxton will approach the property owner to open communications on the matter and find an agreeable solution for both parties.

Hedge decisions to be deferred to September.

209. Updates

- a. Local Community Networks – No updates since the last meeting. Further information on the LCN's can be found on the Somerset Council website at the following link <https://www.somerset.gov.uk/local-community-networks/>
- b. Wildlife Group – The group attended the primary school fayre and have donated a bug hotel to the school to compliment the upcoming improvements to the outside spaces.
- c. Sensory Garden – Plans have been submitted to the PCC and feedback is awaited before any further progress can be made.
- d. Cemetery & Churchyard – As reported in minute 208. No other updates.
- e. Lock-up – No updates.
- f. Defibrillator – Dates will be published once training can be organised.
- g. Highways – Nothing to report.

Residents are encouraged to continue reporting any issues on the roads, such as potholes or damaged structures, directly to Somerset Council so they can be accurately recorded and dealt with as promptly as possible. The online reporting tool on the Somerset Council website can be found on the following link: <https://www.somerset.gov.uk/roads-travel-and-parking/report-a-problem-on-the-road/> or alternatively the Fix My Street website can be used <https://www.fixmystreet.com/>

- h. Flooding – Nothing to report.
- i. Footpaths and Bridleways – Cllr Stanton has identified a gate in need of repairs and will report to Somerset Council. Information on rights of way and a tool for reporting issues to Somerset Council can be found at <https://roam.somerset.gov.uk/roam/map>

210. Items for the next meeting

- a. Signage for Community Shop update.
- b. Cemetery & Churchyard Maintenance.

211. Date and time of next meeting

Wednesday 4th September 2024, 7.30pm. To be held at Kingsbury Episcopi Primary School

The Chair closed the meeting at 8.32pm.

SignedDavid Hall.....

Date4th September 2024.....