

## Kingsbury Episcopi Parish Council

### Minutes of the meeting of the Parish Council held on Wednesday 6<sup>th</sup> March 2024 at 7.30pm at Kingsbury Episcopi Primary School.

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#### 142. Attendance and Apologies

**Present:** Cllrs Hall, Frost, Loxston, Carpenter, Paul and Baldock.

**In attendance** – Kim Larsson (Clerk).

**Apologies for absence** – Cllrs Spree and Herridge; Somerset Council Cllrs Wilkins and Stanton.

#### 143. Approve and sign minutes of the previous meeting

The minutes of the Parish Council meeting held on the 7<sup>th</sup> February 2024 were agreed as an accurate record of the meeting, and duly signed by the Chair.

**144. Declarations of Interest** – None.

#### 145. Parish Council Vacancies

There are currently 2 vacancies on the council which may be filled by co-option.

Cllr Hall advised that Cllr Mason has tendered resignation from the Council for health reasons. He wished her well on behalf of the Council and offered thanks for her contribution to the Council and community. The vacancy notice will be published in due course.

An application was received from Mr Ian Stanton and his application was circulated to Councillors in advance of the meeting. It was resolved to co-opt Mr Stanton to the Council, proposed by Cllr Frost, seconded by Cllr Paul. Mr Stanton was unable to attend the meeting and it was resolved to allow deferral of signature of his Acceptance of Declaration of Office to the next Parish Council meeting. One vacancy remains open for co-option and any interested parties should contact the Clerk or one of the Councillors for more information.

#### 146. Somerset Council Councillor Report

There was not a Somerset Councillor present. Their monthly report will be circulated once received.

**147. Questions and comments from the public** – There were no questions.

#### 148. Planning Applications

a. 23/03188/S73A (Amendment to application): Land South Of Giffords Orchard Stembridge Kingsbury Episcopi Martock TA12 6GB - S73A Application to vary Condition 06 (tree and shrub planting scheme) to be reworded to become a compliance condition with the accompanying landscaping proposals relating to planning consent 18/01927/FUL. The Council had no comments in addition to those previously submitted in relation to the application.

b. 23/02692/FUL (Amendment to application): Land Os 8500 Part North Of Owl Street East Lambrook South Petherton Somerset TA13 5HF - Proposed development of four dwellings and associated development. The Council had no comments in addition to those previously submitted in relation to the application.

c. 24/00350/FUL: Orchard End Farm Water Street East Lambrook South Petherton Somerset TA13 5HN - Change of use and conversion of an agricultural barn into two private dwellings

The Council have no objections to the application and commented that the re-use of existing under-utilised buildings was preferable entirely new builds. The development may also make affordable rental accommodation available in the local area.

Responses will be sent to Somerset Council Planning and will be available to view on the planning portal against the respective applications in due course. [Link to Planning Portal](#)

## 149. Financial Matters

### a. Payments –

The following cheques were approved:

Somerset Council	Annual Premises Licence 2023	£70.00
K Larsson	Clerk Salary incl. PAYE (Feb)	£433.50
K Larsson	Admin Expenses (Jan & Feb)	£26.57

Payment of the following invoice was put on hold while enquiries were made into whether the licence is required:

Somerset Council	Annual Premises Licence 2024	£70.00
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## 150. Cemetery Administration

The Clerk presented 2 quotations for a replacement Exclusive Rights of Burial certificate book, which was agreed to a value of £50. The Clerk will source one additional quotation prior to engaging a supplier.

## 151. Updates

- a. **Local Community Networks** – The next LCN meeting will be held on 25<sup>th</sup> March. The agenda will be forwarded to all Councillors.  
Further information on the LCN's can be found on the Somerset Council website at the following link <https://www.somerset.gov.uk/local-community-networks/>
- b. **Wildlife Group** – Options for planning the garden have been investigated and a simple zoned drawing with descriptive text is being put together to share with the PCC for their approval.  
The group still has grant funds available and will be looking to fundraise as this reduces.
- c. **Sensory Garden** – The Wildlife Group are looking forward to progressing and it was agreed to look into setting up a dedicated section/page on the Parish Council website to keep the parish up to date with progress.
- d. **Cemetery & Churchyard** – The Clerk explained some of the challenges in managing burials and records for the cemetery, which is subject to specific legislative requirements. It was agreed for the Clerk to investigate formal training and electronic records management. Proposals will be presented at a future meeting.
- e. **SID reports** – No updates.
- f. **Lock-up** – No updates.
- g. **Defibrillator at the Rusty Axe** – Payment has been received and delivery will now be arranged by the supplier.
- h. **Highways** – A number of reported pot holes have been marked for repairs.  
Residents are encouraged to continue reporting any new issues directly to Somerset Council so they can be accurately recorded and dealt with as promptly as possible. The online reporting tool on the Somerset Council website can be found on the following link: <https://www.somerset.gov.uk/roads-travel-and-parking/report-a-problem-on-the-road/> or alternatively the Fix My Street website can be used <https://www.fixmystreet.com/>
- i. **Flooding** – It was commented that water appears to be being held on the moors for an extended period this year, which is done to prevent flooding of properties.
- j. **Footpaths and Bridleways** – Part of the footpath at the Avenue appears to be unadopted and potentially could be blocked by the land over, preventing access. Cllr Frost will liaise with SC Rights of Way to investigate this.

**152. Items for the next meeting**

None requested.

**153. Date and time of next meeting** - Wednesday 3<sup>rd</sup> April 2024, 7.30pm at Kingsbury Episcopi Parish Primary School.

The Chair closed the meeting.

Signed .....

Date .....

DRAFT

Initial .....